

Non Resident DIRT Exempt Declaration Checklist



Please return the completed non resident declaration along with documentation (as outlined on next page) to

PTSB
Deposit Services
56-59 St Stephens Green
Dublin 2

Important Information:

- For your non resident account to qualify for Deposit Interest Retention Tax (DIRT) exemption status
 - the minimum account balance is €12,600, if balance falls below this threshold you will lose DIRT Exempt status
 - you must not be in the Republic of Ireland for 183 days or more in that year or 280 days or more in that year and the previous year combined.
- All documentation/forms must have the address of your principal private residence abroad – PO Boxes or Care of addresses will not be accepted. In countries where it is the norm to use PO Box addresses the account holders address and documentation must be in the name of the principal private residence, however you may request in a covering letter that a PO box be used for correspondence and the reason for this.
- The name of the country of residence must be filled in on the form.
- The form must be signed by all account holders.
- Please complete form in full as incomplete forms will be returned to you for completion – we cannot change your account to DIRT exempt status until we have fully completed form and all documentation requirements as listed below have been satisfied.

Individuals who make fraudulent claims may be guilty of an offence.

Please complete form in full in ballpoint pen in clear, legible block letters.
Incomplete / Illegible forms will be returned to the customer to be completed.

1. Please print and complete the Non Resident Declaration in full.
2. Please get certified copies of required documentation as outlined below and return to address provided on the first page of this checklist along with Non Resident Declaration.

- Certified copies of 6 months' proof of non residence in the form of utility bills or bank statements; or a letter from an employer. Bank statements should be on a main working account and show a minimum of 3 customer transactions per month taking place abroad (standing orders and direct debits will not suffice). An employer letter must quote your name, permanent address and length of service.
- The 6 months can be any 6 months from the last year, they do not need to be 6 consecutive months. For joint accounts we need 6 months' statement/bills/employers letter for each account holder.

Important Information:

- If you have previously provided 6 months' proof of non residence in the form of utility bills, bank statements or a letter from an employer we may not need you to re-satisfy all these requirements. Please make a note on your non resident declaration of any existing account numbers which have non resident DIRT exempt status.
- Please note this is not an account opening form – the Non Resident DIRT Exempt Declaration is a declaration to make an account DIRT exempt – if you wish to open a new account please check www.ptsb.ie for information on opening new accounts or call into your local branch.